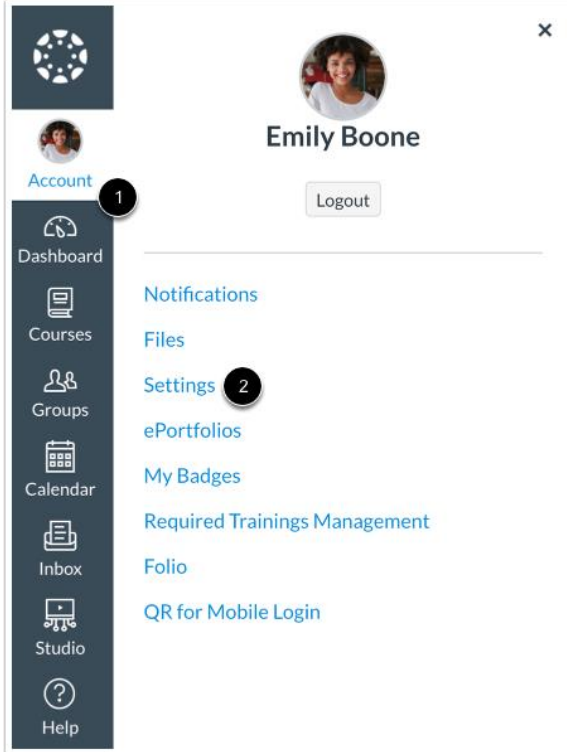
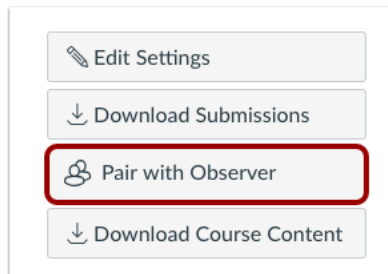


# HOW PARENTS CAN BECOME AN OBSERVER OF THEIR CHILD'S CANVAS ACCOUNT

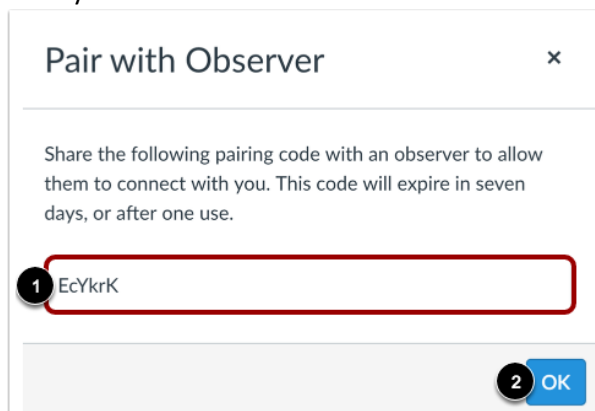
1. First, the student must generate a **pairing code** in their Canvas account.
  - a. The student must log into Canvas
  - b. Click on the Account icon
  - c. Click on Settings



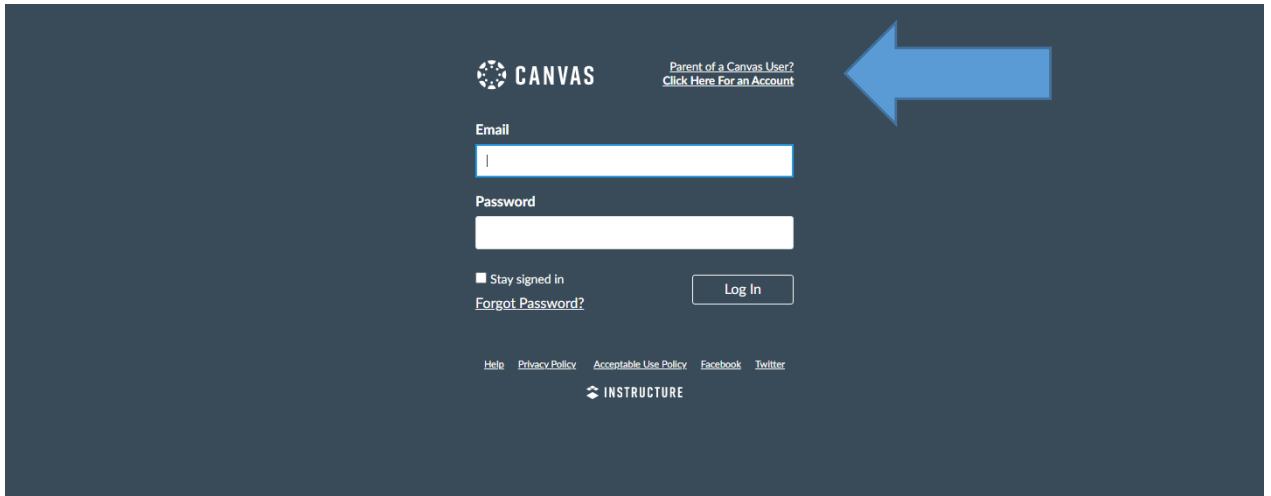
- d. Click on Pair with Observer



- e. Make a note of the 6 digit pairing code and then click OK. The code will expire in 7 days. You must have this to create your account. The code below is an example. It is not the code you will receive.



2. Log into <https://icsd.instructure.com/login/canvas> and click on “Parent of a Canvas User? Click Here For an Account”

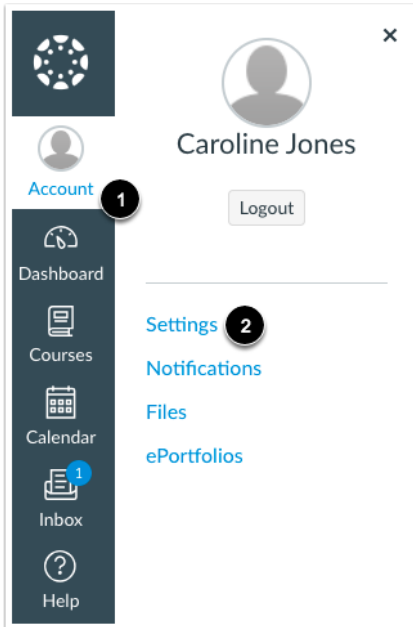


3. Complete Parent Sign Up form

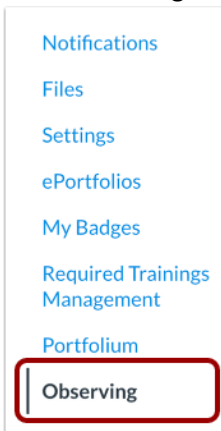
A screenshot of a "Parent Signup" form. The form is titled "Parent Signup" and has a close button (x) in the top right corner. It contains several input fields: "Your Name", "Your Email", "Password", "Re-enter Password", and "Student Pairing Code". There is a blue link "What is a pairing code?" next to the "Student Pairing Code" field. Below the input fields is a reCAPTCHA widget with the text "I'm not a robot" and a checkbox. At the bottom of the form, there are three buttons: "View Privacy Policy", "Cancel", and "Start Participating".

- a. Enter your name
  - b. Enter your email address
  - c. Create a password – must be at least 8 characters long with at least one character being a letter and one character being a number
  - d. Re-type your password
  - e. Enter the pairing code that was generated by the student (see above)
  - f. Click I’m Not a Robot
  - g. Click Start Participating
4. You should be able to start observing your child’s Canvas account immediately. You will be able to see assignment due dates, announcements and other course content. You will not be able to participate in the course. You will only be allowed to view it.
  5. If you have more than one child in the Itawamba County School system that you want to observe, follow these steps:

- a. Have the child create a pairing code following the instructions above.
- b. Go to <https://icsd.instructure.com/login/canvas> and log into the parent account you created.
- c. Click Account and Settings



- d. Click Observing



- e. Enter the pairing code provided by the additional child and click the add Student button.

